

BURKHARDT & DAWSON
Certified Public Accountants

PAYROLL TAXES: IRS Forms 941, 940, 943, W-2, W-3 and Iowa Withholding forms must be filed by January 31, 2021 to report all wages to the government. The federal tax due is payable by the 15th of the following month when the liability exceeds \$2,500 for the monthly 943 or 941 filers. If your liability exceeds this amount, the tax needs to be paid using the EFTPS by January 15, 2021. Semi-weekly and quarterly depositors will have their payments due at the appropriate times.

The Internal Revenue Service will bill you for any penalties on delinquent payroll tax deposits.

W-2 INFORMATION:

FARMERS - Please use this schedule and include any wages paid to your spouse or children including commodity wages.

Any clients that we provide payroll services or monthly or quarterly accounting services do NOT need to complete this form.

A tax credit is available for qualifying payment of wages for an employee that missed up to 80 hours of scheduled work for Covid. Please note any wages paid due to Covid in the column listed below.

For more information or assistance contact Burkhardt & Dawson, CPAs at 712.225.5755. We are here to help.

PRINT YOUR NAME

PHONE NUMBER

<u>EMPLOYEE'S NAME</u>	<u>ADDRESS</u>	<u>SOCIAL SECURITY NUMBER</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

